

## **Cover Report for Sittingbourne Area Committee Funding Scheme**

### **Introduction**

Due to an issue regarding a bid that came to the attention of the Chair on the day of the December Area Committee meeting, it was agreed to defer this item and hold an Extraordinary Area Committee meeting on 1 February 2022. Subsequently bid SITT017 has been withdrawn. Additionally, bid number SITT014 has been withdrawn as the project has been fully funded by the Special Projects Fund.

The Sittingbourne Area Committee has been allocated a total of £44,000.00 for the financial year 2021/22.

The process proposed by the Area Committee Review Working Group, and agreed by Area Committee Chairs, was to carry out a scoring process on applications received for Area Committee Funding. The deadline for applications was Friday 12 November and £34,361.33 of bids were received for consideration by the Committee. Since then, all applications have been assessed for eligibility by officers and a scoring process carried out.

Three impartial officers have independently considered each application and given them a score against the criteria set out in the Applicant Guidance Notes. Each criteria were scored as follows High – 3, Adequate – 2, Limited – 1, None – 0. All three officers scores were added together and presented to Committee Members in Appendix 1. Also attached to this paper is the summary report on applications received which contain the full text provided by applicants describing projects/activities (Appendix 2). Committee Members were given the opportunity to challenge the scores and request a review. No challenges were received.

As the total value of bids is less than the annual allocation of funds, there is a balance of £9,638.67 remaining funds available.

### **Proposal**

Having considered the summary report and supporting papers, along with the scoring and background information, officers can confirm that all applications are eligible to receive funding through the Sittingbourne Area Committee Funding Scheme and propose they all receive the full funding they have requested as per table 1 below.

The Sittingbourne Area Committee may wish this evening to consider how they would like the remaining £9,638.67 to be allocated. Any proposals agreed this evening will be taken away by officers to go through the assessment procedure described above and brought back to the March 2022 meeting for approval. Committee Members are reminded that any unspent allocation cannot be rolled over to 2022/23.

**Table 1:**

Applicant	Score	Funding request	Proposed allocation
New Leaf Support SITT010	21	£3,080.00	£3,080.00
Sittingbourne in Bloom SITT011	29	£9,649.25	£9,649.25
Raybel Charters SITT012	23	£12,000.00	£12,000.00
Sittingbourne & Kemsley Light Railway SITT013	22	£8,170.00	£8,170.00
Sittingbourne in Bloom SITT015	24	£568.80	£568.80
Sittingbourne in Bloom SITT016	20	£893.28	£893.28
<b>Total</b>			<b>£34,361.33</b>

Sittingbourne Area Committee Members are invited to vote on the above proposal.

Janet Dart  
 Interim Area Committees Coordinator  
 January 2022